

# NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS' MEETING



## MINUTES OF THE FEBRUARY 27, 2023 REGULAR MEETING

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A regular meeting of the Board of Commissioners of North Highline Fire District (NHFD) was held in-person and remotely on February 27, 2023 pursuant to proper notice. District officials in attendance, via virtual meeting software GoToMeeting, were Commissioners Giba, Hiatt and Barrera. Attending in-person were Chief Mike Marrs, Assistant Chief Wayne Metz, and District Secretary Christina Parker.

**Call to Order.** The meeting was called to order at 5:02 p.m. by Commissioner Giba.

**Flag Salute.** Chief Marrs led the Pledge of Allegiance.

### **Agenda Approval.**

Commissioner Hiatt moved to accept the updated meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

### **Meeting Minutes.**

Commissioner Hiatt moved to accept the minutes of the January 23, 2023 regular meeting as presented. Commissioner Barrera seconded. Motion carried (3-0).

### **Accounts Payable.**

Commissioner Hiatt moved to approve the February, 2023 accounts payable vouchers as follows:

230201001 to 230201006 in the amount of \$368,622.08 (February month-end vouchers) and 23-006 to 23-011 in the amount of \$1,922.23 (February LEOFF-1 EFT month-end vouchers) for a total of \$370,544.31

Commissioner Barrera seconded. Motion carried (3-0)

## **Correspondence.**

- None

## **Public Comment.**

- None

## **Commissioners' Report.**

- Commissioner Giba stated that the hookah lounge at Top Hat will be closing at the end of the month and replaced by a tire shop.

## **IAFF Local #1461.**

- None

## **Financial Reports.**

The Board received copies of the **January 2023** Treasure's Report and Accounts Payable Report.

## **Chief's Report.**

Chief Marrs reported on the following:

- Stations 18 and 19 Remodel Update – The mandatory walk through and bidding have been completed. Only one contractor, Bayley Construction, submitted a timely bid. King County Fire District #2 (KCFD #2) rejected their bid, as allowed in the bid documents. Some tweaks are being considered before the bidding process is re-opened.
- Fire Benefit Charge Update – There is one appeal to review.
- CARES Car – KCFD#2 is interviewing employees for the CARES car because Firefighter Ed Marrs, who holds that position, will soon be retiring.
- Hawthorne CPA – The audit schedules was discussed. Either a bi-annual or quarterly review would be acceptable to Commissioners Barrera and Giba. Commissioner Hiatt suggested a bi-annual review. The commissioners agreed to bi-annual audits going forward.
- AID 318 Upstaffing – Chief Marrs will set up meetings between Commissioner Hiatt and Commissioner Sitterly of KCFD #2 to review the Interlocal Agreement.

- 2018 Retro Pay Corrections – The District is correcting payroll errors in the 2018 payments to former NHFD employees. Our goals are to have the calculations completed; corrections entered in the payroll; the Department of Retirement Services earnings report updated; and payments ready for authorization at the March Commissioners’ meeting.
- COVID Update – There are no firefighters in quarantine. The Union wants KCFD #2 to reinstate a former NHFD employee who was separated because he refused to get vaccinated.

**Unfinished Business.**

- None

**New Business.**

- Review FBC Appeal Re: Colette Babel
  - Parcel #8947000025, 10418 - 5<sup>th</sup> Ave. SW

Commissioner Hiatt moved to approve a 10% sprinkler discount on 30% of Colette Babel’s parcel #8947000025.

Commissioner Barrera seconded. Motion carried (3-0)

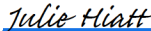
**Good of the Order.**


As there was no further business, Commissioner Giba moved to adjourn. Commissioner Hiatt seconded. Motion carried (3-0). The meeting adjourned at 5:25 p.m.

Respectfully submitted,

  
 Christina Parker (Mar 28, 2023 11:29 PDT)  
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 Secretary of the Board

  
 Liz Giba (Mar 28, 2023 16:58 PDT)  
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 Chairman, Commissioner

  
 Julie Hiatt (May 12, 2023 12:21 PDT)  
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 Commissioner

  
 Dominic Barrera (Mar 28, 2023 16:02 PDT)  
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 Commissioner