

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



August 22, 2022

Due to the COVID-19 pandemic, the regular North Highline Fire District Fire Commissioners' Meeting for August was called to order via GoToMeeting (virtual online meeting) at 5:00 PM by Commissioner Liz Giba with Commissioner Julie Hiatt and Commissioner Dominic Barrera participating. Also attending via GoToMeeting were Chief Mike Marrs, Assistant Chief Wayne Metz, Assistant Chief Ray Desmarais, Trina Norsen, and Christina Parker.

Chief Marrs led the Pledge of Allegiance.

Commissioner Hiatt moved to accept the updated meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Meeting Minutes

Commissioner Hiatt moved to accept the minutes of the July 25, 2022 regular meeting as presented. Commissioner Barrera seconded. Motion carried (3-0).

Accounts Payable

Commissioner Hiatt moved to approve the August accounts payable vouchers as follows:

22080101 to 22080101 in the amount of \$404.62 – (2021 Voters Pamphlet)

220802001 to 220802005 in the amount of \$310,843.13 (August month-end vouchers)

Commissioner Barrera seconded. Motion carried (3-0)

Correspondence

- None

Public Comment

- None

Commissioners' Report

- Commissioner Hiatt discussed a professional fireworks show at Steve Cox Memorial Park for the 4th of July, 2023 and how it would offer a safe substitute to now illegal fireworks to the community. All (3) three commissioners agreed that this idea that could have wide community support.

IAFF Local #1461

- None

Financial Reports

Financial Reports are pending reconciliation with the county and will be provided when complete.

Chief's Report

Chief Marris reported on the following:

- Station 18 Remodel Update - The Hazmat Inspection is the next step.
- Interface Systems, LLC Contract - A copy of the Interface System, LLC contract was provided. No action was requested. Commissioner Giba brought up her concern that the county is not providing us with accurate data. Commissioner Hiatt suggested inviting the King County Assessor to the next meeting. Chief Marris will invite the assessor to the next meeting. He will also secure a legal opinion from Attorney Snure.
- COVID Update – Dr. Rae recommended a booster if you are of eligible age. One (1) admin employee contracted COVID and was out of the office for ten (10) days.
- Chief Marris was contacted by the Department of Elections regarding Commissioner Giba's residency. As it has been sometime since we got a legal opinion about this situation, Chief Marris then confirmed with Attorney Snure that she is legally continuing in her role as commissioner. Chief Marris appreciates Commissioner Giba's transparency and thanked her for her continued service to the district. Commissioner Hiatt also thanked Commissioner Giba for her continued service to the district and her institutional knowledge. Commissioner Giba responded that she is pleased to help as she can. She added that her seat is up for election in 2023 and she will need to be replaced.
- Chief Marris discussed the use of DocuSign, requested the preferred email address for each Commissioner, and requested a quick turnaround on documents.
- North Highline Fire District (NHFD) Board Administration – Chief Marris thanked Christina Parker and Trina Norsen for their contribution to this meeting and willingness to assume the NHFD Board duties. Special thanks to Christina for her assumption of and future work as Board Secretary and Auditing Officer.

Unfinished Business

- None

New Business


- Resolution 521 – Appointment of Board Secretary - Commissioner Hiatt moved to approve Resolution 521 appointing Christina Parker as the North Highline Fire District Board Secretary. Commissioner Barrera seconded. Motion carried (3-0). A copy of Resolution 521 is on file with the meeting minutes.
- Resolution 522 – Appointment of Auditing Officer - Commissioner Hiatt moved to approve Resolution 522 appointing Christina Parker as the North Highline Fire District Auditing Officer. Commissioner Barrera seconded. Motion carried (3-0). A copy of Resolution 521 is on file with the meeting minutes.
- King County Accounts Payable Authorized Signature Form - Commissioner Hiatt moved to approve the Accounts Payable Authorized Signature Form, to delegate a signatory authority change. Commissioner Barrera seconded. Motion carried (3-0). A copy of the King County Accounts Payable Authorized Signature Form is on file with the meeting minutes.


Good of the Order


- Commissioner Giba reiterated Chief Marrs’ appreciation to Christina and Trina.

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0). The meeting adjourned at 5:27 PM.

Respectfully submitted,


[Christina Parker \(Sep 27, 2022 17:05 PDT\)](#)
 Secretary of the Board


[Liz Giba \(Sep 27, 2022 17:45 PDT\)](#)
 Chairman, Commissioner


[Julie Hiatt \(Sep 27, 2022 18:13 PDT\)](#)
 Commissioner

 Commissioner