

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS' MEETING



MINUTES OF THE SEPTEMBER 25, 2023 REGULAR MEETING

A regular meeting of the Board of Commissioners of the North Highline Fire District (NHFD) was held in-person and remotely on September 25, 2023 pursuant to proper notice. In attendance, via virtual meeting software GoToMeeting, were Commissioner Liz Giba and Local 1461 Union President Matt Ready. Attending in-person were Commissioner Julie Hiatt, Chief Mike Marrs, Chief Elect Jason Gay, Assistant Chief Ray Desmarais, and District Secretary Christina Parker.

Call to Order.

The meeting was called to order at 5:08 p.m. by Commissioner Giba.

Flag Salute.

Chief Marrs led the Pledge of Allegiance.

Agenda Approval.

Commissioner Giba moved to accept the meeting agenda as presented. Commissioner Hiatt seconded. Motion carried (2-0).

Presentations / Announcements.

Presentation

- Assistant Chief Metz presented the Call Reports Summary. It shows an increase in the overall call volume. Station 18 has had 2.8% more calls than in 2022. They included a shooting, motor vehicle accidents, and a residential fire.

Public Comment.

- None

Correspondence.

- None

IAFF Local #1461

- None

Commissioners' Reports.

- Commissioner Hiatt recognized our crew for the response to her residence by thanking Firefighters Brandon Cowell, Calen Regnier, and Eric Williamson.
- Commissioner Hiatt recently attended the National Association of Emergency and Fire Officials (NAEFO) conference where fire district funding issues across the US and the need for additional revenue sources were discussed. She also commented on the National Special Purpose Districts Coalition (NSPDC), the only organization that focuses on special purpose districts at a national level.
- Commissioner Giba reported that the next meeting of the North Highline Unincorporated Area Council (NHUAC) will be on October 5, 2023 at 7:00 p.m. It will be a candidate's forum with Burien City Council Member Sofia Aragon and Seattle City Council Member Teresa Mosqueda. They are competing for the District 8 King County Council seat currently held by Joe McDermott.
- Commissioner Giba also reported that the Kiwanis Club of White Center is having their pancake breakfast at the White Center Eagles from 8 a.m. to 12 p.m. on October 7, 2023.

Financial Reports.

The Board received copies of the **July 2023** Treasure's Report, and Accounts Payable Report.

Chief's Report.

Assistant Chief Metz reported on the following:

- Captains' Testing – Captains' testing took place last week. The new Captains' Eligibility List, effective November 1, 2023 will identify 10 individuals eligible to be captains.

- Recruit Academy 18 – We are in the process of hiring four (4) new recruits for the next academy, which will start in February, 2024.

Assistant Chief Desmarais reported on the following:

- Wildland Urban Interface (WUI) Fire Code – Due to pending litigation, adoption of the updated WUI Fire Code has been delayed. A King County Fire Investigator has an accelerant dog.

Chief Marrs reported on the following:

- Joint & Cooperative Intergovernmental I-Net Agreement (Fiber Optic Cables) – Chief Marrs reported that the Comcast fiber optic cables it will no longer be provided free of charge. Our four (4) stations will cost approximately \$7K.
- Personnel Update – We received a letter of acknowledgment from Dr. Rea, Medical Program Director of King County, recognizing our crew for a CPR save in March of 2023. Those recognized were Firefighters Matt Ready, Ryan Anderson, Calen Regnier, Vin Pham, Kevin Underhill, Steven Root, and Battalion Chief Jim Reed.

Congratulations to firefighters Steven Root and Cole Manahan who became First Class Firefighters on September 1, 2023 after completing 3-years of service with King County Fire District #2.

- Administrative Recruitment Update – A conditional offer was extended for the Finance Manager position.
- Captains' Test Update – Last week's Captains' testing went well with the help of the staff who participated and helped to facilitate the process.
- Kids' Day Recap – The return of Kids' Day was a success. Our local community was joined by visitors from Kent and Bellevue.
- Recruit Academies 17 & 18 – We have four new recruits at the current Recruit Academy (#17). One of them sustained an injury. Chiefs' interviews are scheduled for the final selection process of four new hires who will be going to the next academy (#18).
- Fire Chief Selection Process Update – Chief Marrs announced that Acting Chief Jason Gay has been chosen to be our next Fire Chief.

- Preliminary Levy Worksheet – Chief Marrs discussed the Preliminary Levy Worksheet and proposed a Finance Benefit Charge (FBC) hearing date of November 13, 2023.
- Capital Facilities Plan – King County sought a Capital Facilities Plan. This request is not currently applicable to us.
- White Center Eagles’ First Responder Dinner – The dinner was attended by B328, E318 and A318. They were presented with a generous donation of \$4,000.

Consent Agenda Approval.

Commissioner Giba moved to approve the Consent Agenda as presented. Commissioner Hiatt seconded. Motion carried (2-0).

Meeting Minutes.

Commissioner Hiatt moved to accept the minutes of the August 28, 2023 regular meeting and the August 31, 2023 special meeting as presented. Commissioner Giba seconded. Motion carried (2-0).

Voucher Approval for August 2023.

Commissioner Hiatt moved to approve the September, 2023 accounts payable vouchers as follows:

230901001 to 230901012 in the amount of \$403,419.54 for payment on September 29, 2023.

Commissioner Giba seconded. Motion carried (2-0)

Unfinished Business.

- None

New Business.


- Commissioner Hiatt would like the Board to review its strategic plan for the North Highline Fire District. Commissioner Giba asked Commissioner Hiatt to provide suggested updates.

Good of the Order.

- None


As there was no further business, Commissioner Giba moved to adjourn. Commissioner Hiatt seconded. Motion carried (2-0). The meeting adjourned at 5:46 p.m.

Respectfully submitted,


Christina Parker (Oct 24, 2023 15:43 PDT)
Secretary of the Board

Liz Giba
Liz Giba (Oct 24, 2023 21:56 PDT)
Chairperson, Commissioner

Julie Hiatt
Julie Hiatt (Nov 9, 2023 10:19 PST)
Commissioner


Dominic Barrera (Nov 27, 2023 16:09 PST)
Commissioner