

NORTH HIGHLINE FIRE DISTRICT 11 BOARD OF FIRE COMMISSIONERS



MINUTES OF THE NOVEMBER 13, 2023 SPECIAL MEETING FOR THE 2024 FBC HEARING & BUDGET

A special meeting of the Board of Commissioners of North Highline Fire District was held in person and remotely on November 13, 2023, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to the virtual meeting software GoToMeeting were Commissioners Liz Giba and Julie Hiatt, and Assistant Chief Wayne Metz. Attending in person were Chief Jason Gay, Chief Mike Marrs, Assistant Chief Ray Desmarais, and District Secretary Christina Parker.

Call to Order. The meeting was called to order at 5:03 p.m. by Commissioner Giba.

Agenda Approval. Commissioner Hiatt moved to accept the meeting agenda as presented. Commissioner Hiatt seconded. Motion carried, 2-0.

Discussion. Commissioner Giba called for a discussion of the 2024 Fire Benefit Charge (FBC).

Chief Marrs opened the discussion with a review of the FBC Budget Packet. The proposed FBC is based on the preliminary levy numbers. The district is in a good financial position and due to the funds in our accounts, the interest has increased. The Interlocal Agreement cost between the two districts includes a 4% increase. The personnel costs include full-time aid car staffing. The district will continue to use overtime to keep the aid car in service. Though not full-time, the district has kept the aid car in service with good upstaffing numbers.

Commissioner Giba asked how many personnel are needed to staff the aid car. Chief Marrs responded that eight (8) additional personnel are needed for full-time aid car staffing.

Chief Marrs went on to explain some proposed changes to future budgeting packets. They include: (1) Showing the fund transfers in and fund transfers out as a line item, so FBC account reflects a net zero balance. (2) Adding funds to the Apparatus Replacement and Aid Car Replacement accounts to meet the 10-year mark in the Capital Asset Fund. (3) Omitting the Petty Cash and Advance Travel accounts and depositing the funds into the General Expense account. (4) Omitting the 200 GO Bond Fund (8510) as the bond has been paid off. We also need to identify how to spend the appropriated funds. (5) Closing the 202 GO Bond Fund (8517) as no funds are flowing through it.

Part of the reduction in the Assessed Value (AV) is due to a decrease in the AV of the Assessor's Residential Area 23. Additionally, the county levied more than was due in 2022. We are reimbursing the 2022 overpayment with a levy correction.

We anticipate additional Mobile Integrated Health (MIH) funds in the next levy period.

The FBC was calculated to be 24% of the Expense budget.

Commissioner Hiatt asked about the decrease in the school population. Chief Marrs stated that our forecasting is based on the historical trend.

Commissioner Giba thanked everyone for their very important and well-done work on the budget. Commissioner Hiatt reiterated that sentiment.

Motion to set the 2024 Fire Benefit Charge amount for the 2024 Tax Year.


Commissioner Hiatt moved to set the 2024 FBC in the amount of \$1,750,000.00. Commissioner Giba seconded. Motion carried, 2-0

Motion to excuse Commissioner Barrera Commissioner Hiatt moved to excuse Commissioner Barrera. Commissioner Giba seconded. Motion carried, 2-0.

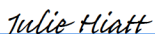
Public Comment. None.

Adjournment. Commissioner Giba moved to adjourn. Commissioner Hiatt seconded. Motion carried, 2-0. The meeting adjourned at 5:43 p.m.

Respectfully submitted,


Christina Parker (Dec 18, 2023 17:47 PST)
District Secretary, Christina Parker


Liz Giba (Jan 4, 2024 15:43 PST)
Chairman, Commissioner Liz Giba


Julie Hiatt (Dec 18, 2023 18:24 PST)
Commissioner Julie Hiatt

Commissioner Dominic Barrera