

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS' MEETING



MINUTES OF THE NOVEMBER 27, 2023 REGULAR MEETING

A regular meeting of the Board of Commissioners of the North Highline Fire District (NHFD) was held in person and remotely on November 27, 2023, pursuant to proper notice. In attendance, via virtual meeting software GoToMeeting, were Commissioners Dominic Barrera and Liz Giba and Local 1461 President Matt Ready. Attending in person were Commissioner Julie Hiatt, Chief Mike Marrs, Chief Jason Gay, Assistant Chief Ray Desmarais, Assistant Chief Wayne Metz, and District Secretary Christina Parker. Also attending in person were King County Water District #20 Commissioner and former NHFD Fire Chief Russ Pritchard, and NHFD Commissioner-elect Teri Robison.

Call to Order.

The meeting was called to order at 5:03 p.m. by Commissioner Giba.

Flag Salute.

Chief Marrs led the Pledge of Allegiance.

Agenda Approval.

Commissioner Hiatt moved to accept the meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Presentations/Announcements.

- Assistant Chief Metz presented the Call Reports Summary. Calls are up 4.2%. Calls in the last month included a residential fire, a commercial fire, motor vehicle accidents, and a stabbing.

Public Comment.

- Water District #20 Commissioner and former North Highline Fire Chief Russ Pritchard reiterated the thoughts expressed in the November 16, 2023 letter from Water District 20

thanking Chief Marrs for his leadership and “extraordinary impact” on the community. He also thanked Commissioner Giba for her years of service to the district and the community of North Highline. He extended his gratitude to Commissioner Hiatt as well.

Correspondence.

- Letter of November 16, 2023 from King County Water District #20 to Chief Marrs.

IAFF Local #1461.

- None

Commissioners’ Reports.

- None

Financial Reports.

The Board received copies of the **October 2023** Treasure’s Report, and Accounts Payable Report.

Chiefs’ Reports.

Assistant Chief Metz reported on the following:

- Training/Testing – Our firefighters continue to attend several trainings that are beneficial to their continued growth and education.
- Recruit Academy – The three recruits in Recruit Academy 17 are doing well and remain on track to graduate at the beginning of 2024.

Assistant Chief Desmarais reported on the following:

- King County Fire Marshal’s Office – The King County Fire Marshal’s Office is in transition due to the recent retirement of Chris Ricketts, who held the positions of King County Fire Marshal and Building Official. In the future, those positions will be held by two individuals.

Chief Gay reported on the following:

- Facilities – To detour potential break-ins, door panels for the lower portions of the bay doors at Station 28 are on order.

The Station 18 and 19 tenant improvements are scheduled to begin on December 26, 2023, but may start after the first of the new year.

- Equipment – Due to the recent theft of equipment while responding to calls, the district is searching for the best solution to unsecured compartments on the engines.

During the lead-up to the annual Tree Lighting, an incident involving the ladder truck damaged the engine bumper cover. It will be replaced at no cost to the district.

The recent donation from the White Center Eagles will buy equipment for the workout room in Station 18.

- Personnel – Promotional interviews of the three top candidates were conducted for the captain's position vacated by Jason Gay's promotion to Fire Chief.

A fourth interview was conducted to fill the open day shift position in the Inspections Office. Captain Chris Reed will fill that position beginning December 1, 2023.

On November 21, 2023, the commissioners of King County Fire District 2 approved the promotion to Captain of Jeremy Trivelas effective December 1, 2023.

Chaplin Liz is retiring, and Chief Gay will look for her replacement.

- Events – December 6, 2023, at 6:00 pm is the annual Tree Lighting at YB Tubless.

December 20 is the delivery date for the holiday donations to 25 families in Holiday Outreach.

Ordinance 2152 will be sent to the Chairman of the Board for signature.

Consent Agenda Approval.

Commissioner Hiatt moved to approve the Consent Agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Meeting Minutes.

Commissioner Hiatt moved to accept the minutes of the October 23, 2023, regular meeting as presented. Commissioner Barrera seconded. Motion carried (3-0).

Voucher Approval for November 2023.

Commissioner Hiatt moved to approve the November 2023 accounts payable vouchers as follows:

231101001 to 231101006 in the amount of \$356,736.06 for payment on November 30, 2023.

Commissioner Barrera seconded. Motion carried (3-0)

Unfinished Business.

- None.

New Business.

Motion: Resolution 529 to Levy 2024 Property Taxes

Commissioner Hiatt moved to approve and authorize Commissioner Giba to sign the Levy Request Certificate for 2024. Commissioner Barrera seconded. Motion carried (3-0). A copy of Resolution 529 is on file with the meeting minutes.

Motion: Resolution 530 to Impose a 2024 Fire Benefit Charge

Commissioner Hiatt moved to approve and sign Resolution 525 to Impose a 2023 Fire Benefit Charge of \$1,750,000. Commissioner Barrera seconded. Motion carried (3-0). A copy of Resolution 530 is on file with the meeting minutes.

Motion: Resolution 531 Operating Budget

Commissioner Hiatt moved to approve and sign Resolution 531 adopting an Operating Budget for the 2024 year based on the levy figures received from King County. Commissioner Barrera seconded. Motion carried (3-0). A copy of Resolution 531 is on file with the meeting minutes.

Good of the Order.


- Discussion to reschedule the December 25, 2023 Regular Meeting.


Motion: Resolution 532 Change of Regular Meeting


Commissioner Hiatt moved to approve and sign Resolution 532 to change the regular meeting of December 25, 2023, to December 18, 2023. Commissioner Barrera seconded. Motion carried (3-0). A copy of Resolution 532 is on file with the meeting minutes.

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0). The meeting adjourned at 5:34 p.m.

Respectfully submitted,


Christina Parker (Dec 18, 2023 17:50 PST)
Secretary of the Board


Liz Giba (Jan 4, 2024 15:54 PST)
Chairperson, Commissioner


Julie Hiatt (Dec 18, 2023 18:24 PST)
Commissioner

Commissioner