

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



July 23rd, 2018

The regular North Highline Fire District Fire Commissioners' Meeting for July was called to order at 6:00 PM by Commissioner Liz Giba with Commissioners Julie Hiatt and Dominic Barrera in attendance.

Also in attendance were:

Eric Boutwell

Colby Cruz

David Dilley

A. Wayne Metz

Ray Pettigrew – Acting Chief

Bob Price

Shauna Sheppard

Brian Snure

Acting Chief Pettigrew led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

Meeting Minutes

Julie Hiatt moved to table approval of the June 18, 2018 regular meeting minutes and approve the July 9, 2018 special meeting minutes. Dominic Barrera seconded. Motion carried (3-0).

Accounts Payable

Julie Hiatt moved to approve the July, 2018 accounts payable vouchers as follows:

18071001 to 18071032 in the amount of \$227,725.96 (July mid-month)
18011001 to 18011027 in the amount of \$76,670.99 (July month-end vouchers), including the voucher for new a Dell server in the amount of \$9,323,35 that needs commissioner approval. *Julie Hiatt moved* to approve the voucher as presented. *Dominic Barrera seconded. Motion carried (3-0).*

18091001 to 18091031 in the amount of \$233,952.44 (July payroll - ACH)
18101001 to 18101007 in the amount of \$ 48,793.90 (July payroll)
18010101 to 18010101 in the amount of \$1,354,858 (Capital Purchase)
6282018 to 6282018 in the amount of \$ 490.53 (Volunteer Assoc. Payroll)

Dominic Barrera seconded. Motion carried (3-0).

Correspondence

None

Public Comment

Bob Price thanked Captain Matt Lemanu for giving him and Liz Giba a ride after a long day at the Jubilee Days street fair.

Commissioners' Reports

Commissioner Hiatt – Julie Hiatt started with a huge thank you to NHPD for being a great presence at Jubilee Days. Over 500 NHPD hats were given to kids. Sunday's street closures were the best that she's ever seen. Everyone was very responsive and proactive, so everything ran smoothly. Colton Park did a great job as Sparky and Jordan Reyes did a fantastic job picking up signs and helping in clean up.

King County Fire Commissioners' Association – The meeting will be in Shoreline on the 2nd Wednesday in August.

Commissioner Giba – King County is still waiting for information about the occupancy for the Vintage complex at Top Hat. She is checking-in with the county weekly.

IAFF Local #1461

Colby Cruz thanked the commissioners for their continued support and presented a letter from the Executive Board of Local 1461 requesting that the Board of Commissioners consider regionalization of emergency services with neighboring departments. The union feels this would be a positive and progressive step and fully supports the efforts to facilitate a move towards regionalization. A copy of the letter from Local 1461 is on file with the meeting minutes. The commissioners of District 2 are getting a similar letter.

Financial Reports

Acting Chief Pettigrew reviewed the 2018 cash flow on budgeted overtime, which has reached 91% of the budgeted amount for the entire year. To reduce overtime, we are no longer staffing the aid car if there are four fire fighters working at Station #18. We are only utilizing overtime to staff the aid car when an apparatus goes out for training. The rest of the year-to-date expenditures align with the budgeted amounts.

Chief's Report

Acting Chief Pettigrew reported on the following:

4th of July Calls – The crews did an outstanding job. It seemed like the holiday was slower and ended sooner, somewhere around midnight. However, this year's numbers were within a call or two of last year's numbers. Most calls were because of grass and brush fires. However, there was one serious injury. A young child was hit in the face with a firework. There is currently no follow-up on the injured child. There was more firework activity after the 4th of July. Perhaps there was more activity on the following weekend due to the holiday falling mid-week.

Update on Fire Fighter Harris – Left on the 4th of July due to the birth of his son and the mom's being on bed rest. It looks like he'll be out for 8 to 10 weeks.

Volunteer Program Update –Our volunteer numbers are very low, 6 at NHFD and 7 at District 2. Volunteers are instrumental in our community service. Although it is a challenge, we are developing a solid suppression staff. Testing is scheduled for January 2019. Julie Hiatt commented that the King County Fire Commissioners Association noted that because of the significant increase in fire fighters retiring in the region combined with the growth rate, there will be a shortage of volunteers.

Supreme Court's Janus Decision – The Fire District and Union are working to comply with the recent Supreme Court decision regarding public employees and labor unions. Under the Janus decision, employees must give their employers permission to deduct union dues from their paychecks.

Dell Server Status – There have been some ongoing issues with the server due to its age. The payment of the bill for the new server is processed and approved. (See Accounts Payable vouchers above.) There will also be a bill from Applied Network Design for the server redesign, upgrades and construction. Julie Hiatt asked about Geoffrey Barker's long-term plan for continuing his relationship with NHFD. Acting Chief Pettigrew replied that Mr. Barker is looking to progress into a new career, but his timeline is flexible.

FBC Contract - Neil Blindheim has reached out to plan for the 2019 Fire Benefit Charge.

State Auditor's Final Report for 2016 – NHFD had a clean audit.

Attorney's Report

None

Unfinished Business

None

New Business

Fire Fighter Jacob Anderson has submitted a Leave of Absence request. Liz Giba asked if the union had any objections. There were none. Julie Hiatt moved to approve the leave of absence request. Dominic Barrera seconded. Motion carried (3-0).

Rainshield's bid for roofing the outbuilding garage behind Station #18 was presented to the commissioners by Assistant Chief David Dilley. It was the only bid we received through the Small Works Roster. The Small Works Roster was used in accordance with our Purchasing/Procurement Policy and in compliance with the State of Washington and Auditor. Other companies chose not to be added to the Small Works Roster due to prevailing wage and other requirements. The work will begin in the middle of August, 2018. Dominic Barrera asked if we are covered for cost overruns. Assistant Chief David Dilley replied that there will not be any cost overruns, although change orders could occur. Julie Hiatt asked if sheetrock is included. It is not. It will be a seamless roof using new design technology.

Surplus List – A list of items that are obsolete, damaged, or no longer serviceable was presented. Julie Hiatt moved to give Acting Chief Pettigrew authority to dispose of the items on the list as he sees fit. Dominic Barrera seconded. Motion carried (3-0). The list is on file with the minutes.

Good of the Order

Jubilee Days – An email from Captain Lemanu provided a recap of the events, updates, and happenings at Jubilee Days. A copy of the e-mail is on file with the meeting minutes.

Executive Session

A 20-minute executive session was called at 6:30 pm to review the qualifications of an applicant for public employment in accordance with RCW 42.30.110(1) (g).

Action After Executive Session

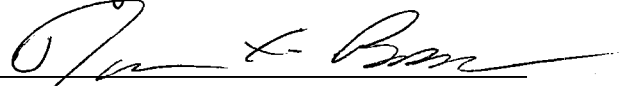
Julie Hiatt moved to approve the hiring of Joshua Lee as a NHFD Fire Fighter. Dominic Barrera seconded. Motion carried (3-0).

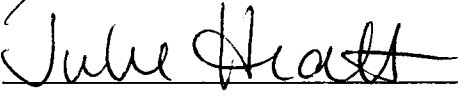
As there was no further business, Julie Hiatt moved to adjourn Dominic Barrera seconded. Motion carried, and the meeting was adjourned at 6:50 PM.

Respectfully submitted,


Secretary of the Board


Chairman/Commissioner


Commissioner


Commissioner