

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



October 16, 2017

The regular North Highline Fire District Fire Commissioners' Meeting for October was called to order at 7:00 PM by Commissioner Liz Giba with Commissioner Julie Hiatt and Commissioner Dominic Barrera in attendance. Also in attendance were David Dilley, Mike Marrs, Bob Price, Pat Price, Charlotte Ryan, Shauna Sheppard, and Brian Snure.

Chief Marrs led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

Meeting Minutes

Julie Hiatt moved to accept the minutes as presented of the September 18, 2017 regular meeting. Dominic Barrera seconded. Motion carried (3-0).

Accounts Payable

Julie Hiatt moved to approve the October accounts payable vouchers as follows:

- 1710101 to 1710132 in the amount of \$44,465.67 (mid-month)
- 1710201 in the amount of \$268.00 (Capital: mid-month)
- 1710301 to 1710318 in the amount of \$61,278.05 (end of month)
- 1710401 in the amount of \$213.82 (end month)
- 1710501 in the amount of \$579.95 (Capital: month-end)
- 1710601 to 1710605 in the amount of \$46,327.10 (October payroll)
- 1710606 to 1710636 in the amount of \$207,479.18 (October payroll - EFT)

Dominic Barrera seconded. Motion carried (3-0).

Correspondence

A Letter from Washington Surveying and Rating Bureau giving notice of re-rating North Highline Fire District. Chief Marrs explained that WSRB has a 5-year grading cycle with four components to the rating process. Commissioner Giba asked if there is a budget allotment to assist in the grading process. Chief Marrs replied that the grading is subjective, we are currently graded as a Protection Class 4 and we can find ways to improve the score. Crew inspections of buildings are an area of improvement that could aid in the grading process on the point scale. Commissioner Giba stated that this is a good way to make the district healthier. The letter is on file with the meeting minutes.

Public Comment

- None

Commissioners' Report

Commissioner Hiatt reported on the following topics:

The general meeting of the King County Fire Commissioners Association at District #40 was a round table format to discuss what has been working and what areas need to be improved. KCFCA created the new Commissioner 101 course to educate new commissioners on their role and responsibilities. The mentoring program pairs experienced commissioners with new commissioners for a 2-year period. Also discussed as a means to better prepare new commissioners and assist them in being successful in their positions.

- The Fall Newsletter was reviewed and approved. It will be posted on the NHFD website, at local libraries, and the sheriff's store front. A copy of the newsletter is on file with the meeting minutes.
- This year's annual Awards Banquet will be held on Saturday, December 2nd at the Eagles Club in White Center. Let it Ride will supply the entertainment. North Highline Fire District and shared employees are invited to attend.
- The joint Chiefs and Commissioners (KCC/KCFCA) installation banquet will be held on Wednesday, January 17, 2018. at Rainier Golf Club, Pat Cashman will be the guest speaker and entertainment for the evening.

Commissioner Barrera reported on one item:

- The King County Fire Commissioners Association's Legislative Committee is gearing up for next session. Commissioner Giba asked if it was a short session and Commissioner Barrera stated yes.

Commissioner Giba reported on the following topics:

- Commissioner Giba asked what the deadline for cancellation of reservations for the WFCA Conference and Secretary Sheppard replied, "24 hour cancellation is the policy for the venue."
- November 2nd is the NHUAC meeting on marijuana businesses in North Highline

- Commissioner Giba asked if there has been any new contact from the King County Housing Authority, Chief Marrs has not heard from KCHA.
- Commissioner Giba confirmed the special meeting of NHFD on November 6th at 7:00 pm to discuss the benefit charge.
- The people behind the proposed marijuana growing operation in downtown White Center have decided to look elsewhere to establish their business.
- Commissioner Giba commended the North Highline crew for their recent response to a 9-1-1 call to her home. The professionalism and care they provided was greatly appreciated.

IAFF Local #1461

- None

Financial Reports

- The Board received copies of the September 2017 Treasurers and Cash Flow Reports. Commissioner Giba asked about the overtime and the effect on cash flow. Chief Marrs noted that the overtime is because two fire fighters are out on disability. Copies of the financial reports are on file with the minutes.
- Commissioner Hiatt asked when the new will be ordered. Chief Marrs replied, "end of the year or early 2018." Assistant Chief Dilley added that there have been a few "tweaks" and Captain Ott is comparing our specifications to the City of Kent's design specs. Assistant Chief Dilley is looking into the impact these changes would have on the costs of the engine, but trying to beat a January price increase. The expected price is between \$630-\$660K. Commissioner Hiatt asked what color the new engine will be and Assistant Chief Dilley replied, "red."

Chief's Report

Chief Marrs reported on the following:

- Station 18 & Station 19 will be running both 24 and 12 hours shifts, staffing the aid car through the end of 2017. Targeted days are being determined and will accommodate for extra people and training. A half-staffing option will also be running on the 0700-1900 shift.
- It is important to note that disability potential, coupled with early and regular retirement possibilities, will drive up overtime costs.
- Evaluating the cost associated with aid car staffing is being carefully considered to ensure that no new precedents are set. The practice of "browning out" the aid car is mentioned where determined necessary. Impressing upon the board that this is a temporary fix, not a long-term, new standard solution. A letter will be drafted and sent to the union to propose the aid car staffing to ensure that everyone is on the same page about how the rest of 2017 will look for this window of time. There are no specific days or scheduled times yet and will need to reevaluate for budgeting. Do-the-right thing equals taking the right steps to protect the North Highline community.

Attorney's Report

- None.

Unfinished Business

- December 7, 2017 is the next scheduled mediation date.

New Business

- None.

Good of the Order


- Commissioner Hiatt reported that the "Festivus for the Rest of Us" (benefiting White Center Jubilee Days) will be held on Saturday, December 9th.

Executive Session

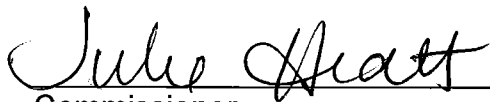
- A 30-minute executive session was called at 7:45 PM to discuss labor negotiations per RCW 42.30.140(4)(b).
- The executive session was extended an additional 15 minutes at 8:15PM.
- The meeting reconvened at 8:30PM.

As there was no further business, Julie Hiatt moved to adjourn. Dominic Barrera seconded. Motion carried, and the meeting adjourned at 8:30 PM.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner


Commissioner

Commissioner