

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



October 17, 2016

The regular North Highline Fire District Fire Commissioners' Meeting for October was called to order at 7:00 PM by Commissioner Liz Giba with Commissioners Dominic Barrera and Julie Hiatt present. Also in attendance were Gill Loring, Mike Marris, Bob Price, Pat Price, Charlotte Ryan, and Brian Snure.

Chief Marris led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

Revenue Source and Benefit Charge Hearing

At 7:01 PM, Commissioner Giba suspended the regular meeting and opened the Revenue Source and Benefit Charge Hearing.

She turned the floor over to Chief Marris who handed out a financial packet to all those present (a copy is on file with the minutes). He referred to the first page of the packet which states that the reason for the hearing is to meet the requirements of RCW 84.55.120 and RCW 52.18.060. We will not set the levy or establish a budget at this meeting, but the purpose is to inform the public and consider any comments that the residents of the district may have with reference to revenues or to any proposed tax increases.

The Chief then explained each item in the financial packet in detail:

- 1) The projected 2016 end-of-year expenses
- 2) The estimated 2016 Expense Fund balance

- 3) 2017 revenue projections
- 4) Estimated 2017 anticipated expenses
- 5) The 2017 draft summary sheet (a summary of all funds)
- 6) A 2017 draft Expense Fund budget
- 7) Supporting documents

The Chair then opened the floor for public comment.

Gill Loring asked why there was an increase in the "Legislative" expense for 2016. Chief Marrs replied that we paid for the 2015 election in the 2016 budget year. He then asked when the increase in "EMS," and the Chief explained that we purchased new defibrillators this year.

The Board discussed the financial projections and how they would affect the 2017 Fire Benefit Charge (FBC). Commissioner Giba asked that the Chief supply them a figure of what the 2017 FBC would be for a \$250,000, 2,000 square foot house, as was provided to them in the past. Commissioner Hiatt expressed the Board's desire to reduce the FBC if possible.

After further discussion, it was decided to hold a special meeting on Monday, November 14 at 5:30 PM to deliberate the FBC further.

Commissioner Giba closed the public hearing and reconvened the regular meeting at 7:39 PM.

Meeting Minutes

Julie Hiatt moved to accept the minutes of the September 12, 2016 special meeting and the September 19, 2016 regular meeting as presented. *Dominic Barrera seconded.* *Motion carried (3-0).*

Accounts Payable

Julie Hiatt moved to approve the October Vouchers 1610101 through 1610337 in the amount of \$347,583.95. *Dominic Barrera seconded.* *Motion carried (3-0).*

Correspondence

None.

Public Comment

Gill Loring asked if the FBC was based on usage. Chief Marrs said that the FBC is based on a formula using a structure's size and use. For instance a 3,000 square foot home on the Sound would pay a higher assessed value for property taxes, but would pay the same benefit charge as a 3,000 square-foot home in another neighborhood.

Pat Price said that if the Highline School District pays us \$1 per enrolled student, we should be receiving more when the new housing project is completed (see minutes of 9/12/2016).

Commissioners' Report

Commissioner Barrera reported that he attended the North Highline Unincorporated Area Council (NHUAC) meeting on October 6, and there was a large opposition to the proposed homeless shelter.

Commissioner Hiatt reported on the following items:

- 1) **Draft Newsletter:** She provided the Board with a draft October newsletter. A discussion was held regarding Commissioner Giba's proposed article on Seattle Annexation. It was decided to save the annexation article for another issue and replace it with an article written by Commissioner Barrera on the Puget Sound Skills Center. We will place the newsletter in our front office, the new Sheriff's office, the library and on our website.
- 2) **Practice House Burn:** The King County Training Consortium will be conducting a house burn in our district at 231 SW 97th Place on October 26. It will be an all-day event starting approximately 7:30 AM with many training burns before burning the structure to the ground in the afternoon. Commissioner Hiatt said she will be there to take photos for our next newsletter.
- 3) **King County Fire Commissioners' Association:** The next regular meeting will be on Wednesday, October 19 at Maple Valley Fire. Seattle Fire Chief Harold Scoggins and Kent Deputy Chief John Madson will talk about strike teams, task force responses, and automatic aid. Next month's meeting will be held in Woodinville, and the topic will be legislative issues.
- 4) **Awards Banquet:** Everything is on track for this year's banquet, which will be held Saturday, December 10. Invitations will be going out in the next couple weeks, and there will be no cost for North Highline members and \$25 for guests. We think it will be lots of fun again this year with some great prizes.

Commissioner Giba said that as Commissioner Barrera mentioned earlier, there were many people opposed to the homeless shelter at the last NHUAC meeting. Fire

Marshal Pettigrew did an excellent job addressing those in attendance, and she asked Chief Marris to pass along her appreciation for the great job he did. She has been invited (as NHUAC President) to participate on a committee working group regarding the shelter, and she will attend their meeting tomorrow evening.

She then reported that a memorial service will be held for former Burien Councilmember and Water District 20 Commissioner, Kathy Keene on Sunday, October 23 at the Mark Restaurant.

IAFF Local #1461

None.

Financial Reports

The Board was given copies of the September 2016 Treasurer's and Cash Flow Reports, and Chief Marris reported that everything is still on track. Copies of the financial reports are on file with the minutes.

Chief's Report

Chief Marris reported on the following:

- As reported earlier by Commissioner Hiatt, the Training Consortium is conducting a house burn in our district on October 26 at 231 SW 97th Place.
- Retired firefighter, Burt Tooke, passed away this weekend. We haven't heard yet about any planned services for him.
- Three firefighters were injured at an apartment fire last Thursday when the ceiling fell on them – one hurt his back, one hurt his ankle, and one had a heart issue. All were treated and released back to duty.
- One firefighter is still off duty on a back injury.

Attorney's Report

Mr. Snure reported that the King County Boundary Review Board (BRB) replied to his request for Seattle annexation documents, and that we should have something by next week. He has not heard anything more from King County for the public records request pertaining to the code change of the building on the proposed homeless shelter.

Unfinished Business

The issue of the proposed temporary homeless shelter was discussed earlier, but Chief Marrs added that Fire Marshal Pettigrew was able to do a walk through in the building with King County.

Chief Marrs then requested authorization to sign the 2017 maintenance agreement with the Kent RFA. Julie Hiatt moved to approve the 2017 Fire Apparatus Service Contract as presented and authorize Chief Marrs to sign the document. Dominic Barrera seconded. Commissioner Barrera asked what other fire departments/districts did for their vehicle maintenance. Chief Marrs replied that some have their own mechanic, some hire out (like North Highline), and some have a part-time mechanic and send out some work (like District 2). Motion carried (3-0).

New Business

None.

Good of the Order

We received the following thank you letters:

- **From King County Fire District 2**
Thanking us for helping at Burien Kids' Day (specifically mentioned are Firefighters Culkin, Clark, Wright, Tolmich, Morine, Anderson and Banister). Chief Marrs also gave a special thank you to "Sparky."
- **From Greenbridge YWCA**
Thanking us for helping at their Health & Wellness Fair (Captain Zimmerman and Firefighters Rosenthal and Jason attended).

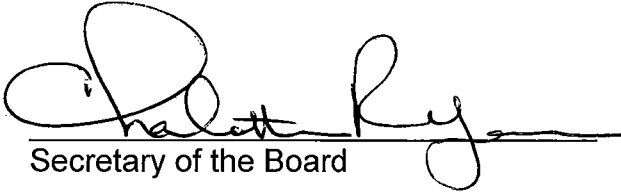
Executive Session

A 30-minute executive session was called at 8:22 PM to discuss union negotiations per RCW 42.30.140(4)(b). The session was extended an additional 10 minutes at 8:20 PM.

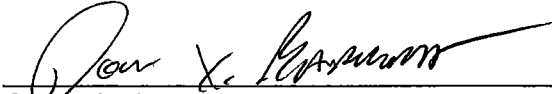
The meeting reconvened at 8:52 PM.

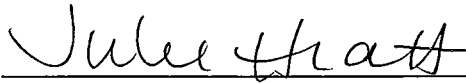
As there was no further business, Dominic Barrera moved to adjourn. Liz Giba seconded. Motion carried, and the meeting adjourned at 8:52 PM.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner


Commissioner


Commissioner