

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



November 20, 2017

The regular North Highline Fire District Fire Commissioners' Meeting for November was called to order at 7:00 PM by Commissioner Liz Giba with Commissioner Julie Hiatt and Commissioner Dominic Barrera in attendance. Also in attendance were Eric Cunningham, David Dilley, Mike Marrs, Wayne Metz, Bob Price, Charlotte Ryan, and Shauna Sheppard.

Chief Marrs led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

Meeting Minutes

Julie Hiatt moved to accept the minutes as presented of the October 16, 2017 regular meeting; November 6, 2017 special meeting; and November 13, 2017 special meeting;. Dominic Barrera seconded. Motion carried (3-0).

Accounts Payable

Julie Hiatt moved to approve the November accounts payable vouchers as follows:

- 17110101 to 17110410 in the amount of \$47,986.37 (mid-month vouchers)
- 1711101 to 1711102 in the amount of \$826.68 (mid-month capital expense)
- 17110201 to 17110216 in the amount of \$71,009.45 (month-end vouchers)
- 1711306 to 1711336 in the amount of \$248,858.28 (November payroll)
- 1711401 to 1711413 in the amount of \$4,065.95 (Volunteer reimbursement)

Dominic Barrera seconded. Motion carried (3-0).

Correspondence

- 3rd Quarter Fire Investigators Report. A copy of the report is on file with the meeting minutes

Public Comment

- None

Commissioners' Report

Commissioner Hiatt reported on the following topics:

- The North Highline annual awards banquet will be held on Saturday, December 2nd at the Eagles Club in White Center. Let it Ride will supply the entertainment. North Highline Fire District and shared employees are invited to attend. Firefighter of the Year and Volunteer Fire Fighter of the Year awards will be announced.
- The joint Chiefs and Commissioners (KCC/KCFCA) installation banquet will be held on Wednesday, January 17, 2018. at Rainier Golf Club, Pat Cashman will be the guest speaker and entertainment for the evening.
- She is working to get a list of King County legislative representatives and senators to invite to the KCC/KCFCA banquet.
- Christmas Outreach delivery will be on December 21, 2017. We will be accepting donations through December 18, 2017 and we are always looking for cash donations. She asked that a delivery date reminder be sent to the Board with next month's agenda.

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- None

Financial Reports

The Board received copies of the October 2017 Treasurers and Cash Flow Reports. Chief Marrs explained that expenses are at 74% of the budget with two months remaining. Copies of the reports are on file with the minutes.

Chief's Report

Chief Marrs reported on the following:

- The North Highline Annual Awards Banquet is rapidly approaching and logistics for food and entertainment are on track.
- The Burien Tree Lighting will be on Wednesday, December 6, 2017 at 7:00 PM at YB Tubless.

- As mentioned earlier, the Christmas Outreach delivery is scheduled for Thursday, December 21, 2017.
- The "Festivus for the Rest of Us" event (benefiting White Center Jubilee Days) will be Saturday, December 9, 2017.

Attorney's Report

- None.

Unfinished Business

The following Resolutions were presented:

- Resolution No. 485: Authorizing an increase in the 2018 Property Taxes. Julie Hiatt moved to accept Resolution No. 485. Dominic Barrera seconded. Motion carried.
- Resolution No. 486: To Levy 2018 Property Taxes. Julie Hiatt moved to accept Resolution No. 486. Dominic Barrera seconded. Motion carried.
- Resolution No. 487: To impose a 2018 Benefit Charge. Julie Hiatt moved to accept Resolution No. 487. Dominic Barrera seconded. Motion carried.
- Resolution No. 488: 2018 Operating Budgets. Julie Hiatt moved to accept Resolution No. 488. Dominic Barrera seconded. Motion carried.
- We will be participating in a mediation meeting regarding union negotiations on December 7, 2017.
- The State Auditor has requested a 2016 engagement letter signed by Board Chair . Julie Hiatt moved to authorize Liz Giba to sign the engagement letter. Dominic Barerra seconded. Motion carried (3-0). A copy of the letter is on file with the meeting minutes.

New Business

- The January and February 2018 regular meeting dates need to be changed because the meetings fall on the Martin Luther King and Presidents Day holidays. After some discussion, it was decided to hold the January meeting on Monday, January 22, and the February meeting on Monday, February 13. The Secretary will bring a Resolution changing the meetings to the December regular meeting.
- Chief Marrs stated that the Fire Benefit Charge notice will be mailed to taxpayers in January with an appeals deadline date of February 23, 2018. We will hold the Appeals Hearing at the regular March meeting.

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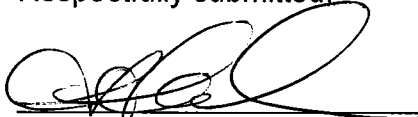
- Commissioner Hiatt again reminded those present that the "Festivus for the Rest of Us" (benefiting White Center Jubilee Days) will be held on Saturday, December 9, 2017 at the Eagles Club.

Executive Session

- A 30-minute executive session was called at 7:30PM to review the performance of a public employee per RCW 42.30.110(1) (g) and to discuss labor negotiations per RCW 42.30.140(4) (b). The meeting reconvened at 8:00PM.

As there was no further business, Julie Hiatt moved to adjourn. Dominic Barrera seconded. Motion carried, and the meeting adjourned at 8:00 PM.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner


Commissioner

Commissioner