

# NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



**March 20, 2017**

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The regular North Highline Fire District Fire Commissioners' Meeting for March was called to order at 7:01 PM by Commissioner Liz Giba with Commissioners Dominic Barrera and Julie Hiatt present. Also in attendance were Eric Boutwell, Colby Cruz, Gill Loring, Wayne Metz, Ray Pettigrew, Bob Price, Pat Price, Jim Reed, Charlotte Ryan, and Brian Snure.

Assistant Chief/Fire Marshal Pettigrew led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

## Meeting Minutes

Julie Hiatt moved to accept the minutes of the February 13, 2017 regular meeting as presented. Dominic Barrera seconded. Motion carried (3-0).

## Accounts Payable

Julie Hiatt moved to approve the March accounts payable vouchers as follows:

- 1703101 to 1703148 in the amount of \$33,872.41 (mid-month)
- 1703201 to 1703217 in the amount of \$277,296.00 (month-end)
- 1703301 to 1703337 in the amount of \$225,620.40 (March payroll)
- 1703401 in the amount of \$41,859.03 (capital expense)

Dominic Barrera seconded. Motion carried (3-0).

Correspondence

- **Washington Fire Commissioners Association 2016 Annual Report:**  
A copy of the report is on file with the minutes.

Public Comment

None.

Commissioners' Report

Commissioner Hiatt invited everyone to the White Center Mayor benefit on April 1 at the Eagles Club. The event is to raise money for White Center Jubilee Days, and tickets are \$35 each.

Commissioner Giba reported that Mary's Place (a family shelter at the old Public Health building) will open tomorrow. She also reported that Camp Second Chance is now a Seattle sanctioned homeless camp. She will be attending a meeting tomorrow and will learn more then.

IAFF Local #1461

None.

Financial Reports

The Board reviewed copies of the February 2017 Treasurers and Cash Flow Reports, which indicate nothing out of the ordinary for the year to date. Copies of the financial reports are on file with the minutes.

Chief's Report

Fire Marshal Pettigrew reported on the following items:

- **Body Armor:** The ballistic vests are issued to employees on completion of their training.
- **Pick-up Truck:** The department's replacement truck has arrived. It will be fitted with lights and striping before being placed into service.
- **Fatality Fire:** The crews responded to a small apartment fire Saturday morning where they found a female victim inside the unit. They got her out and started

CPR, but weren't able to revive her. It looks like it was a cooking fire, and there were no batteries in the smoke detector.

- **Assistant Chief Position:** As reported previously, there were 36 applicants for the joint Assistant Chief position, which was narrowed down to 12 and then 3. We made an offer to David Dilley, who was employed by North Highline for several years before working many more years at Bainbridge Island Fire. His start date is scheduled for April 1.
- **Maintenance Garage Wiring:** FM Pettigrew showed the Board a burnt piece of wire from the maintenance garage. He explained that someone noticed arcing wires, and we contacted an electrician who replaced the wiring.
- **Administrative Assistant Position:** Charlotte Ryan has given her resignation effective the end of this year.

#### Attorney's Report

None.

#### Unfinished Business

Commissioner Barrera reported that he met with Representative Gregerson regarding HB 1467, and she informed him that she would support an amended version of the bill. Commissioners Hiatt and Giba testified last Thursday at the Senate Local Government Committee. Prior to the hearing, Commissioner Hiatt had sent an email to each member of the committee with proposed language to amend the bill, but no one replied to her. While the bill has passed in the House, Commissioner Giba said that it seems that the issue in the Senate is the 60% versus the 50% fire benefit charge renewal rate

#### New Business

The Board was presented an invoice to submit to the Board of Volunteer Firefighters for the cost of a base-line exposure test and two pre-employment physicals for three of our volunteer firefighters. Julie Hiatt moved to authorize and submit the invoice voucher, dated Marcy 20, 1017, to the Board for Volunteer Firefighters to reimburse North Highline Fire District. Dominic Barrera seconded. Motion carried (3-0).

#### Good of the Order

None.

Executive Session

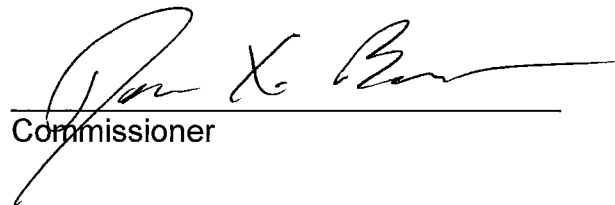
None.

As there was no further business, Dominic Barrera moved to adjourn. Julie Hiatt seconded. Motion carried, and the meeting adjourned at 7:25 PM.

Respectfully submitted,

  
Secretary of the Board

  
Chairman, Commissioner

  
Commissioner

  
Commissioner