

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



July 18, 2016

The regular North Highline Fire District Fire Commissioners' Meeting for July was called to order at 7:00 PM by Commissioner Liz Giba with Commissioners Dominic Barrera and Julie Hiatt present. Also in attendance were Roger Anderson, Mike Marrs, Bob Price, Pat Price and Charlotte Ryan.

Chief Marrs led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

Meeting Minutes

Julie Hiatt moved to accept the minutes of the June 20 and June 29, 2016 minutes as presented. Dominic Barrera seconded. Motion carried (3-0).

Accounts Payable

Julie Hiatt moved to approve Vouchers 1607101 through 1607335 totaling \$438,060.21. Dominic Barrera seconded. Motion carried (3-0).

Correspondence

- **2016 WFCA Health Care Workshops**
Workshops will be held at three locations in September, the closest to us will be in Lynnwood on September 15. Any commissioner wishing to attend should notify

the Secretary who will register him or her. We also received news today that there will be no rate increase in 2017. A copy of the notice is on file with the minutes.

- **White Center Food Bank Dinner/Auction**

This year's event will be held on Saturday, October 15 at the Seattle Design Center. A copy of the invitation is on file with the minutes.

Public Comment

None.

Commissioners' Report

Commissioner Barrera reported that he attended Jubilee Days this weekend. He also was able to go on a few calls with the duty crew, which he found very interesting.

Commissioner Hiatt reported on numerous items:

- 1) She also attended Jubilee Days, and Sparky was a hit with the kids.
- 2) Because Fire Prevention Week will be here soon, she thought we should start preparing now.
- 3) The summer newsletter ended up being a two-page flyer for Jubilee Days. She asked for feedback on the annexation article. Commissioner Giba said she would like to wait until after next month's meeting before finalizing the article because we will know more about Seattle's annexation at that time.
- 4) The annual Awards Banquet is scheduled for December at the Burien Elks Club.
- 5) The 2016 WFCA Conference will be held in Yakima October 27 – 29. She said she would like to attend and asked that the Secretary register her.
- 6) She reminded the other Board members that the King County Fire Commissioners Association will be holding their monthly meeting at Station 18 on Wednesday. The topic will be Fire Benefit Charge, and she also requested that Chief Marrs attend.

Financial Reports

Chief Marrs reviewed the June 2016 Treasurer's and Cash Flow Reports. There are a couple line items that we need to look at but, for the most part, we're doing good half way through the year. Commissioner Giba asked that the Chief bring an explanation to the next meeting on the items we are over budget. Copies of the financial reports are on file with the minutes.

Chiefs' Report

We are discussing the possibility of hiring for the recent firefighter vacancy through our Volunteer List instead of the Hiring List. No matter which method is used, we will still use the "rule of three." The next Recruit Academy begins in September, so we are starting the hiring process soon.

Chief Marrs then discussed the following events:

- **4th of July**
The crews were kept busy with two house fires, an apartment fire, and a shooting. We called in for overtime and staffing was just about right, although the Kent RFA had to move an engine to Station 19 for a while. The weather was a big help this year.
- **Jubilee Days**
This year's event was well attended, and we get a little better each year. We brought the Smokehouse up from Burien, which was a big hit. The simulated house fire prop and fire hose was also good. In addition to handing out public education materials, the crews and Sparky participated in the parade on Sunday
- **Station 28 Open House**
On Saturday, while Jubilee Days was going on, District 2 held an open house for the new station. The Chief thanked Commissioner Hiatt for stopping by and bringing Sparky.
- **National Night Out**
This year's event will be held Tuesday, August 2. We try to attend as many block watch parties as we can, and we should be getting a list of them soon. The Medics will also be participating this year. The Board asked that they also be included this year.

Attorney's Report

None.

Unfinished Business

Chief Marrs stated that he met with Jay Hagen (Seattle Fire Department), a representative from the Seattle Fire Departments finance department, and Aaron Tyerman (King County Medic One) on June 29. They discussed mutual aid across jurisdictions with Seattle, the service contract for North Burien, and Zone 3 Operations. While no definitive conclusions were reached, there are lots of discussion points for future conversations.

Commissioner Giba reported that the deadline to submit to place the Sliver and Delta Triangle annexations on the November ballot is August 2.

New Business

Commissioner Barrera asked about the procedure to clean bunker gear. Chief Marrs explained that since our bunker washer broke, we are taking gear to Station 28 to be laundered. Firefighters have two sets of protective clothing, so they use the second set while the first set is being cleaned. We do have funds in the budget to replace the washers, but the problem is that the new NFPA approved washers are too much for the electrical and drainage systems at our stations. Until that issue is resolved, our short-term solution is to take them to Station 28 to be cleaned.

Executive Session

A 45-minute executive session was called at 8:12 PM to discuss union negotiations per RCW 42.30.140(4)(b).

The meeting reconvened at 9:00 PM.


The Board composed a letter to Fire District #2 to request the Melding Committee be reinstated, and Chairman Giba signed the document. A copy of the letter is on file with the minutes.


As there was no further business, Julie Hiatt moved to adjourn. Dominic Barrera seconded. Motion carried, and the meeting adjourned at 9:20 PM.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner


Commissioner


Commissioner