

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



September 18, 2017

The regular North Highline Fire District Fire Commissioners' Meeting for September was called to order at 7:00 PM by Commissioner Liz Giba with Commissioner Julie Hiatt and Commissioner Dominic Barrera in attendance. Also in attendance were Eric Boutwell, David Dilley, Ray Desmarais, Colby Cruz, Eric Cunningham, Mike Marrs, Wayne Metz, Bob Price, Pat Price, Jim Reed, Charlotte Ryan, and Shauna Sheppard.

Chief Marrs led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

Oath of Office

The District Secretary Oath of Office was administered to Shauna Sheppard by Charlotte Ryan.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

Meeting Minutes

Julie Hiatt moved to accept the minutes as presented of the August 21, 2017 regular meeting. Dominic Barrera seconded. Motion carried (3-0).

Accounts Payable

Julie Hiatt moved to approve the September accounts payable vouchers as follows:

- 1709101 to 1709130 in the amount of \$44,532.66 (mid-month)
- 1709201 to 1709222 in the amount of \$259,971.25 (month-end)
- 1709301 to 1709338 in the amount of \$292,812.66 (September payroll)

Dominic Barrera seconded. Motion carried (3-0).

Correspondence

None

Commissioners' Report

Commissioner Hiatt reported on the following topics:

- As stated earlier, it is the KCFCA's 50th anniversary this year and the Association is collecting orders to get 50th anniversary celebration shirts for the conference in Spokane. Please contact Commissioner Hiatt via e-mail to order your commemorative t-shirt.
- This year's annual Awards Banquet will be held on the first Saturday in December at the Eagles Club (December 2, 2017). She is thinking that the theme will again be "Casino Night," because it was a success a couple of years ago.
- A Ground Emergency Transformation (GEMT) education seminar is being held at multiple locations. It was decided that Chief Mike Marrs and Secretary of the Board, Shauna Sheppard, would attend the Olympia location seminar and report back findings about the GEMT Project.
- She is also working on a Fall Newsletter with a target to be published in October. The Fall Newsletter is pretty much complete and ready to post to the website, Facebook, other social media, local libraries, and the sheriff's office.

Commissioner Giba reported on one item:

- An appeal has been filed on the proposed marijuana grow room (see minutes of (see minutes of 5/15/2017).

IAFF Local #1461

Ray Desmarais presented a letter from President Brown with regards to the union negotiations and that the 2 year agreement has been rejected by the union at this time.

They are hopeful that continued negotiations will result in an agreement resolution soon. A copy of the document is on file with the minutes.

Financial Reports

The Board received copies of the August 2017 Treasurers and Cash Flow Reports. Chief Marrs said they show nothing to call attention to. Copies of the financial reports are on file with the minutes.

Chief's Report

Chief Marrs reported on the following:

- A shooting occurred at a Marijuana shop in Tophat. He expressed his concern that there is potential for increased crime at the local marijuana sales/distribution locations in our area.
- An accidental fire occurred in a restaurant 09/13/2017 and was most likely caused by a freezer compressor overheating. The investigation continues to determine the cause. Chief Marrs expressed that striving for consistent, due diligence during inspections is paramount. This local company is struggling to continue their business.

Attorney's Report

None.

Unfinished Business

Union negotiations will be discussed at executive session

New Business

Budget Timeline – Commissioner Giba asked about holding a special meeting on either November 6th or November 13th. The board decided to hold a special meeting on Monday, November 6th, 2017 @ 7:00 pm. A copy of the budget timeline is on file with the minutes.

Authorized Signature Form – A revised signature form was presented to remove Charlotte Ryan and add Shauna Sheppard as Auditing Officer for King County. The updated form was signed by the Board and Chief.

Surplus Items – The Board was presented a list of items to surplus. After review, Julie Hiatt moved to surplus the items which are obsolete, damaged, or no longer serviceable to be disposed of at the Chief's discretion." Dominic Barrera seconded. Motion carried (3-0).

Good of the Order

Executive Session

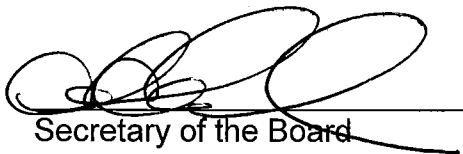
A 60-minute executive session was called at 7:23 PM to review the performance of a public employee per RCW 42.30.110(1)(g) and to discuss labor negotiations per RCW 42.30.140(4)(b).

The executive session was extended an additional 15 minutes at 8:23 PM.

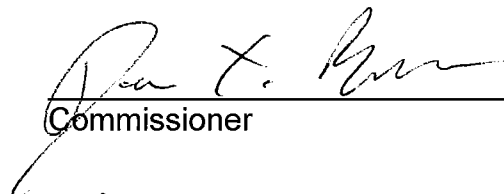
The meeting reconvened at 8:38 PM

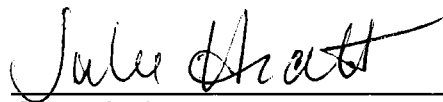
As there was no further business, Julie Hiatt moved to adjourn. Dominic Barrera seconded. Motion carried, and the meeting adjourned at 8:40 PM.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner


Commissioner


Commissioner